



*Shaping
our community
together*

POST OFFICE BOX 3400
LACEY, WA 98509-3400

CITY COUNCIL

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Deputy Mayor

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CITY MANAGER

GREG J. CUOIO

Request for Qualifications to Establish Professional Services Roster City of Lacey

The City of Lacey anticipates a continuous need for the following services and solicits a Statement of Qualifications from consulting firms whose practice includes one or more of the following specialties to be considered for projects:

Architectural Services for City Parks;
Biological and Environmental Services;
City Park Design;
Construction Inspection and Administration for City Parks;
Construction Inspection and Administration for Streets and Utilities;
Ecological Services (Assessment and Restoration);
Engineering/ Streets;
Engineering/ Traffic and Transportation (inclusive of Roundabout Design);
Engineering/ Modeling: Water, Sewer and Storm Drainage;
Engineering/ Sewers (inclusive of Septic System Design);
Engineering/ Storm Drainage (inclusive of Low Impact Design);
Engineering/ Water;
Engineering/ Water Quality Analysis;
Geotechnical Engineering;
Hydrogeologic Services;
Irrigation Design and Construction Inspection;
Landscape Architecture;
Materials Testing;
Structural Engineering for City Parks;
Surveying/ Construction, Boundary, Topographic, Aerial;
Water System Leak Detection Services; and
Wetland Delineation and Analysis

Agreements entered into as a result of this solicitation may include specific projects, specific stages of projects, general engineering services, more than one project, or a combination of the aforementioned.

Submittals should be limited to the following:

- (1) A one page letter of transmittal.
- (2) Descriptions of applicable experience with references for each experience.
- (3) Resumes of key personnel in the firm that will be involved.
- (4) Copy of firm's standard brochure, if available.



TDD Relay
1-800-833-6388

City Council
(360) 491-3214

City Manager
(360) 491-3214

City Attorney
(360) 491-1802

Community Development
(360) 491-5642

Finance
(360) 491-3212

Park & Recreation
(360) 491-0857

Police
(360) 459-4333

Public Work
(360) 491-5600

Fax #
(360) 438-2669



The information submitted under (1), (2) and (3) above **shall total no more than 10 single-sided pages to be considered for projects.** The letter of transmittal shall indicate the specialty. A firm applying for more than one specialty shall provide a separate submittal for each specialty.

The selection of a consultant for a specific project will be based on the following criteria: Key Personnel, Experience, Ability to Meet Schedule, Firm Size, Firm Location, Past Performance, In-House Expertise, Familiarity of Design Standards, and Special Qualifications.

The City of Lacey assumes no obligations of any kind for expenses incurred by any respondent to this solicitation.

Information must be submitted by November 3, 2006, in order to be considered for 2007 City of Lacey projects. A single copy of the required information for each specialty should be sent to: Director of Public Works, City of Lacey, P.O. Box 3400, Lacey, WA 98509-3400. Questions regarding this solicitation including requests for this information in alternate formats should be directed to: Angelea Miller, Project Administrator, at (360) 456-7791 or TDD 1-800-833-6388.

It is the City of Lacey's policy to assure nondiscrimination in any contract entered into pursuant to this advertisement. Firms will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award as provided by Title VI of the Civil Rights Act of 1964.



Carol Litten, City Clerk
City of Lacey, Washington

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